

## Guideline for new EcoS Students

- summer semester 2013 -

### How to plan my term?

Where can I find general information on the courses offered by EcoS?

Our [curriculum](#) provides basic information on aims, content and methods of our study program. The workload involved in our Master's Program amounts to **120 ECTS credits** (please find more information on the ECTS system [here](#)). This corresponds with an expected full-time study period of **four semesters**. You can choose individually how many courses you attend per semester. Moreover, there is no order given in completing your classes. Therefore, we do not provide fixed schedules, but expect students to arrange their semester schedules themselves.

Which courses should I take?

- You can find all of our summer semester courses in our [EcoS Course Outline](#). Only the section *15.04 A* is relevant for EcoS student. Please do not bother about section *15.04 B*.
- Please note that there are certain courses only offered in winter semester and others only in summer semester. For example, **first semester language classes** as well as seminars *Economic Systems in East Asia (M2b)* and *Political Systems in East Asia (M3a)* are **normally only** offered in **winter semester**. The seminars *International Relations in East Asia (M3b)* and *Economic Developments in East Asia (M2a)* are regularly **only** offered in **summer semester**. Please note that there is **one exception** to this rule **this semester** (see our [Course Outline](#)).
- **Japanese language classes** are offered within our course outline. **Chinese and Korean language classes** are offered by the Chairs of Chinese Studies and Korean Studies. You can find more information on these classes in the course outlines of [Chinese Studies](#) and [Korean Studies](#). Registration for these classes also needs to be done via *univis* (see below). Find more information on how to find the language courses in *univis* and on which courses to take [here](#).

What else should I know when planning my semester?

- **One** of the four core seminars in M2/M3 **can be substituted** by other seminars offered by the Department of East Asian Studies. EcoS students can participate in these courses if they fulfill all admission requirements. Please make sure that the number of credits as well as the content corresponds with the substituted seminar as described in our curriculum. Please find more information on substitution and possible courses apt for substitution [here](#). You should know, however, that our regular seminars are important steps towards your MA thesis. Substituting might be a decision that saves you time instantly but produces more work later on.
- Module M4 of our curriculum can be divided into two sections: Courses totaling at least **16 ECTS** out of 20 ECTS need to be selected from the chapter M4 in the [Curriculum](#). Additional courses with maximum **4 ECTS** can be selected from the programs offered by the Department of East Asian Studies ([Chinese Studies](#), [Japanese Studies](#) and [Korean Studies](#)). Please note that you cannot choose language classes as additional classes for module M4.
- It is recommended to attend the *Master Research and Master's Colloquium* **only after** you successfully completed at least two core seminars from M2 and/or M3.

### Is there any e-learning platform used by EcoS?

Most of our lecturers use the e-learning platform [moodle](#). You are registered automatically after having enrolled for the respective classes via *univis*. You need to log in with your u:net account data (see below).

### **How can I register for classes?**

#### How exactly does the point system work?

We usually have more interested students than spaces in the courses. This shortage is being administered through an auction system. In other words, you have to make a bid in the form of points. You receive a certain amount of points to allocate every semester. It is up to you to choose how many points you invest for each course. It is assumed that the amount of points you invest per course **reflects each students' priority**. The more points you invest, the more likely it is you get accepted.

#### Where, when and how can I register?

You register for our courses via [univis](#). There you log in with your u:net account data (student number and your u:net password). Please find more information on how to activate your u:net account [here](#). Please note that the first registration period is from **February 18 to February 28, 10am**. The second period takes place from **March 01 to March 07, 10am**.

#### How can I make sure that I get into all classes that I register for?

Each student has a different amount of points available. Please consider that you allocate points according to priority! Please have in mind that the differing demand of every course might influence the number of points you need to invest. Please find more information [here](#).

#### The registration period has already started. Is it less likely to get accepted in any course now?

There is **NO first come, first serve principle!** This means you can register at any given time **within** the registration period. In the second period you can **only** register for those courses that still have vacancies.

### **Where can I find my way around?**

#### Where are the seminar rooms, lecturers' offices and the library?

Our Department is located within the [University Campus](#) in Vienna's 9<sup>th</sup> district. You can find our EcoS-offices in Court 2, Entrance 2.3 and the seminar room OAW in Court 5, Entrance 5.4 (please see this [map](#)). Please find the location of the Chairs of Chinese, Korean and Japanese Studies [here](#). Some of our lectures take place in [lecture hall C2](#) at Campus and in [lecture hall 32](#) in the University's main building. The Library of East Asian Studies is in the same building as our Department. It offers many EcoS related books for courses and seminars. You can find opening hours and the exact location [here](#).

#### Where can I find other facilities relevant for my student life?

- You can find an overview of food services and other shops on campus on this [map](#)
- You are looking for an accommodation in Vienna? Check [jobwohnen.at](#), [immowelt.at](#), [flohmarkt.at](#).
- You have a passion for sports? Find more about USI sport classes offered at our University [here](#).

### **Whom can I contact in case I have any questions concerning....**

- ... the study program, Curriculum, or registration? Please check the Student Representatives' [online forum](#) or contact our [Student Representatives](#) directly.
- ... the approval of credits or the completion of study? Please contact our [EcoS-Staff](#).
- ... the course content? Please contact the respective lecturer. You can find their contact data [here](#).
- ... admission requirements and application? Please contact the [admission office](#) in the main building.